

**Event Management**  
**Assistant Professor or Assistant Professor-in-Residence**  
**William F. Harrah College of Hospitality**  
**[R0140932]**

Apply here:

<https://nshe.wd1.myworkdayjobs.com/UNLV-External/job/UNLV1-Main-Campus-Las-Vegas/Event-Management--Assistant-Professor-or-Assistant-Professor-in-Residence--William-F-Harrah-College-of-Hospitality--R0140932- R0140932>

The University of Nevada, Las Vegas (UNLV) appreciates your interest in employment. We ask that you keep in mind the following when completing your application:

- Once you start the application process you cannot save your work. Please ensure you have all required attachment(s) available to complete your application before you begin the process.
- Required attachments are listed below on the posting. Your application will not be considered without the required attachments.
- Please note that applications must be submitted prior to the close of the recruitment.

Once a recruitment has closed, applications will no longer be accepted. If you need assistance or have questions regarding the application process, please contact Human Resources at (702) 895-3504 or [unlvjobs@unlv.edu](mailto:unlvjobs@unlv.edu).

**Job Description**

The University of Nevada, Las Vegas invites applications for Event Management, Assistant Professor or Assistant Professor-in-Residence, William F. Harrah College of Hospitality [R0140932]

**ROLE of the POSITION**

The University of Nevada, Las Vegas William F. Harrah College of Hospitality invites applications for Event Management, Assistant Professor or Assistant Professor-in-Residence. This position will be a full-time, 9-month, tenure-track or in-residence faculty member in the department of Food, Beverage and Event Management commencing August 2024. Rank and tenure track or in-residence status will be dependent upon education and experience as outlined below in the qualifications section.

The successful candidate hired with a tenure-track appointment will work on a strong and active high-impact research program with the potential for conference presentations, top tier journal publications and external funding in events management; teach undergraduate and graduate courses; supervise graduate students; and engage in department, college, and university service activities. This faculty member may be responsible for teaching courses in Event Management and MICE (Meetings, Incentives, Conventions, Expositions).

The successful candidate hired with a non-tenured track, in-residence appointment will teach a total of four courses per term at the undergraduate level. This faculty member may be responsible for teaching courses in Event Management and MICE (Meetings, Incentives, Conventions, Expositions). In addition, the candidate will engage in department, college, and university service activities.

### **PROFILE of the COLLEGE**

Situated just blocks away from the world's greatest hospitality laboratory—the Las Vegas Strip—the Harrah College of Hospitality enjoys unparalleled access to the hotels and resorts that are shaping the industry. Consistently ranked among the top five hospitality programs in the world, the College provides students with the theoretical and practical foundation needed to succeed in the competitive hospitality field. Faculty members are internationally-renowned, and alumni consist of some of the most influential leaders in the industry, with graduates overseeing major hotel brands, restaurants, event firms, and Fortune 500 companies.

The College offers a Bachelor of Science in Hospitality Management with concentrations in Event Design and Management, Gaming Management, Hospitality Beverage Management, Human Resource Management, Innovative Restaurant Management, and PGA Golf Management; a Master of Hospitality Administration; a Master of Science in Hotel Administration; and a Doctor of Philosophy in Hospitality Administration. In addition, the College offers two dual degrees: a Master of Business Administration and Master of Science in Hotel Administration; and a Master of Science in Hotel Administration and Master of Science in Information Management Systems.

In the Fall of 2023, the College enrolled 1,361 undergraduate students and 155 graduate students. The College has approximately 35 full-time faculty members (including tenured, tenure track, faculty in residence, and lecturers), 12 classified staff, and 32 professional staff. In addition, in any given semester, there are approximately 15+ part-time instructors.

The College believes that partnering with industry is key to student success. Each year, the College organizes hundreds of internships, welcomes more than 100 national hospitality brands for recruitment events, and pairs an average of 175 industry mentors with students. These crucial relationships help build careers.

For more information about the Harrah College of Hospitality, please visit

<https://www.unlv.edu/hospitality>

### **MINIMUM QUALIFICATIONS**

This position requires a Ph.D. in Hospitality Management or a closely related field from an accredited college or university as recognized by the United States Department of Education and/or the Council on Higher Education Accreditation (CHEA).

- Assistant Professor (tenure-track): terminal degree with Ph.D., experience and research activity that is consistent with UNLV standards and aspirations, and meeting and event industry experience.
- Assistant Professor (in-residence): terminal degree with Ph.D., experience that is consistent with UNLV standards and aspirations, and meeting and event industry experience

Credentials must be obtained prior to the start date.

### **PREFERRED QUALIFICATIONS**

Candidates with a strong and active publication record, and a record of teaching that is current and consistent with UNLV standards and aspirations are preferred. Applicants are preferred to have an interest and expertise event management and MICE (meetings, incentives, conventions, expositions), followed by the ability to teach in related areas. The ideal candidate has experience in hospitality, business, or related industries.

### **COMMITMENT to DIVERSITY and CAMPUS VALUES**

A successful candidate will support diversity, equity, and inclusiveness and contribute to a respectful, positive work environment. They will use our [Campus Values](#) to guide their decisions and actions and demonstrate our Rebel spirit.

### **SALARY**

Salary competitive with those at similarly situated institutions.

### **[BENEFITS OF WORKING AT UNLV](#)**

- Competitive total rewards package including:

- Paid time off, sick leave, and holidays
- Excellent health insurance including medical, dental and vision
- Comprehensive retirement plans and voluntary benefits programs
- No state income tax
- Tuition discounts at Nevada System of Higher Education (NSHE) schools
- Tuition discounts for spouses, domestic partners, and dependents

#### PERKS

- Employee recognition and appreciation programs
- [Connect with colleagues with shared interests](#)
- [Personal and professional development opportunities](#)
- UNLV athletics ticket discounts
- Statewide employee purchase program discounts
- [RebelCard](#) discounts on and off campus
- [Wellness programming](#) for all UNLV faculty and staff at no cost
- Opportunity for career advancements to leadership roles

#### HOW TO APPLY

Submit a letter of interest, research statement (tenure-track), teaching statement, a detailed resume listing qualifications and experience, and the names, addresses, and telephone numbers of at least three professional references who may be contacted. References will not be contacted until the search chair notifies you in advance.

Applicants should fully describe their qualifications and experience, with specific reference to each of the minimum and preferred qualifications because this is the information on which the initial review of materials will be based.

Although this position will remain open until filled, review of candidates' materials will begin on March 11, 2024.

Materials should be addressed to the Search Committee Chair, and must be submitted through Workday, as we do not accept emailed materials. For assistance with the application process, please contact UNLV Human Resources at (702) 895-3504 or [UNLVJobs@unlv.edu](mailto:UNLVJobs@unlv.edu).

#### SPECIAL INSTRUCTIONS FOR INTERNAL NSHE CANDIDATES

UNLV employees or employees within the Nevada System of Higher Education (NSHE) MUST use the "Find Jobs" process within Workday to find and apply for jobs at UNLV and

other NSHE Institutions. Once you log into Workday, type "Find Jobs" in the search box which will navigate to the internal job posting site. Locate this specific job posting by typing the job requisition number, "R0140932" in the search box.

If you complete an application outside of the internal application process, your application will be returned and you will have to reapply as an internal applicant which may delay your application.

### **PROFILE of the UNIVERSITY**

Founded in 1957, UNLV is a doctoral-degree-granting institution of approximately 30,000 students and more than 3,600 faculty and staff. To date, UNLV has conferred more than 152,000 degrees, producing more than 130,000 alumni around the world. UNLV is classified by the Carnegie Foundation for the Advancement of Teaching as an R1 research university with very high research activity. The university is committed to recruiting and retaining top students and faculty, educating the region's diversifying population and workforce, driving economic activity through increased research and community partnerships, and creating an academic health center for Southern Nevada that includes the launch of a new UNLV School of Medicine. UNLV is located on a 332-acre main campus and two satellite campuses in Southern Nevada.

Here at UNLV, we have come together and created one of the most affirmative and dynamic academic environments in the country. UNLV sits in the top spot in U.S. News & World Report's annual listing of the nation's most diverse universities for undergraduates. The university has ranked in the top ten since the rankings debuted more than a decade ago. We continue to show our commitment to serving our wonderfully diverse population and building the future for Las Vegas and Nevada.

For more information, visit us on line at: <http://www.unlv.edu>

### **EEO/AA STATEMENT**

The University of Nevada - Las Vegas (UNLV) is committed to providing a place of work and learning free of discrimination on the basis of a person's age (40 or older), disability, whether actual or perceived by others (including service-connected disabilities), gender (including pregnancy related conditions), military status or military obligations, sexual orientation, gender identity or expression, genetic information, national origin, race (including hair texture and protected hairstyles such as natural hairstyles, afros, bantu knots, curls, braids, locks and twists), color, or religion (protected classes). Discrimination on the basis of a protected class, including unlawful harassment, which is a form of

discrimination, is illegal under federal and state law. Where unlawful discrimination is found to have occurred, UNLV will act to stop the unlawful discrimination, to prevent its recurrence, to remedy its effects, and to discipline those responsible. Women, minorities, and veterans are encouraged to apply.

### **TITLE IX STATEMENT**

The University of Nevada, Las Vegas, does not discriminate on the basis of sex in any education program or activity that it operates. Non-discrimination on the basis of sex is mandated by Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681 et seq.) and the corresponding implementation regulations (34 C.F.R. Part 106). The University's commitment to nondiscrimination in its education programs and activities extends to applicants for admission and employment. Inquiries concerning the application of these provisions may be referred to: Michelle Sposito, J.D., Title IX Coordinator, University of Nevada, Las Vegas, 4505 S. Maryland Parkway, Box 451062, Las Vegas, NV 89154-1062, Frank and Estella Beam Hall (BEH) Room 553, Telephone: (702) 895-4055; Email: [titleixcoordinator@unlv.edu](mailto:titleixcoordinator@unlv.edu), or to The Assistant Secretary of the United States Department of Education, U.S. Department of Education, Office for Civil Rights, 400 Maryland Avenue, SW, Washington, D.C. 20202-1100; Telephone: 1-800-421-3481 FAX: 202-453-6012; TDD: 1-800-877-8339; Email: [OCR@ed.gov](mailto:OCR@ed.gov); or to both.

Information pertaining to the University's grievance procedures and grievance process, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the University will respond can be found online at the [Office of Equal Employment & Title IX](#) webpage.

### **SAFETY AND SECURITY STATEMENT**

UNLV is committed to assisting all members of the UNLV community in providing for their own safety and security. [The Annual Security Report and Annual Fire Safety Report compliance document](#) is available online.

### **JOB CATEGORY**

Academic Faculty

Exempt

Yes

Full-Time Equivalent

100.0%

### Required Attachment(s)

Submit a letter of interest, research statement (tenure-track), teaching statement, a detailed resume listing qualifications and experience, and the names, addresses, and telephone numbers of at least three professional references who may be contacted.

### Posting Close Date

#### Note to Applicant

This position may require that a criminal background check be conducted on the candidate(s) selected for hire.

HR will attempt to verify academic credentials upon receipt of hiring documents. If the academic credentials cannot be verified, HR will notify the faculty member that an official transcript of their highest degree must be submitted within thirty days of the faculty member's first day of employment.

References will be contacted at the appropriate phase of the recruitment process.

As part of the hiring process, applicants for positions in the Nevada System of Higher Education may be required to demonstrate the ability to perform job-related tasks.

For positions that require driving, evidence of a valid driver's license will be required at the time of employment and as a condition of continued employment.

All document(s) must be received on or before the closing date of the job announcements (if a closing date is provided).

Recruitments that provide a work schedule are subject to change based on organizational needs.