


Northampton Community College

Job Title

Hospitality Faculty

Summary

Full-time tenure track faculty position beginning Fall 2018 teaching at the Monroe Campus located in Tannersville, PA. Primary workload includes teaching a variety of hospitality classes involving both lecture and lab. The successful candidate will teach a minimum of five courses per semester of required and elective courses in the Hospitality Management program in *at least* two of the following areas: hotel/resort operations, adventure tourism operations, and/or event planning operations. Other responsibilities include advising students (35-50/semester), department and College activities (various committees) and continued professional development. Other duties include participation with other faculty and staff in curriculum review and development, outcomes assessment, and may involve travel to other campuses for day, evening and/or weekend classes.

Candidate must demonstrate an ability to work with students from diverse backgrounds, have knowledge of academic assessment practices, and a willingness to collaborate with colleagues. The workload is 15 credit hours per semester, 30 credit hours per academic year.

Job Description

Primary Function: To assist in the learning process of students by understanding how students develop and learn, how they are motivated and the effects of peer interactions on learning; by knowing his/her discipline and how to help students know the discipline; by learning what is new in the discipline, and what is newly available through technology and changing pedagogical methods; by thinking of teaching as helping others; by being a student of society and the worlds in which students live.

Responsibilities: working with students and other faculty to give instruction in accordance with the stated philosophy and objectives of the College Catalog: (1) Planning the instructional offerings: (a) maintain curriculum currently and participate in course level and program level academic assessment; (b) acquaint all students with course requirements during the first week of classes and provide each student with periodic evaluations of his/her progress; (c) participate in all areas of divisional and departmental responsibilities; (d) select textbooks and other instructional materials in compliance with developed college policies; (e) comply with all provisions as noted in the Contract with Local #3579 of the American Federation of Teachers. (2) Facilitating the instructional process: (a) recommend the purchase of library books and other instructional resources necessary for the effective implementation of the instructional program; (b) assist in the recruitment of full-time faculty members as provided in the Policies and Procedures Manual; (c) approve all student withdrawals from class; (d) carry on an effective student advising program and implement the referral program to ensure that students who require

counseling are directed to the appropriate staff member. (3) Participating in all regularly scheduled meetings of the department/division and professional staff. (4) Preparing preliminary budget materials for submission to the appropriate dean. (5) Implementing special responsibilities: prepare a list annually of special assignments that reflect institutional and individual goals and ambitions appropriate to the position and the administrative team.

Minimum Qualifications

Candidate must have a minimum of a Bachelor's degree in the hospitality field from a regionally accredited institution with strong instructional and leadership skills in the hospitality field. Master's degree preferred. Minimum five (5) years of hotel/resort/adventure tourism and/or event management experience required.

Three (3) to five (5) years community college teaching or industry training experience combining excellence in the classroom, integration of technology, and learner-centered pedagogy preferred. Professional certification, such as CHE, CMP, ACCT, from a nationally recognized hospitality association is preferred.

Open Date 11/6/2017

Close Date 1/7/2018

To Apply All applications must be made online at <https://ncc.peopleadmin.com/postings/3362>

More information can be found at our careers site, www.northampton.edu/jobs

