

The University of Nevada, Las Vegas invites applications for Associate Dean of Academic Affairs, William F. Harrah College of Hotel Administration, Search [17184]

PROFILE of the UNIVERSITY

UNLV is a doctoral-degree-granting institution of approximately 29,000 students and more than 3,000 faculty and staff that is classified by the Carnegie Foundation for the Advancement of Teaching as a research university with high research activity. UNLV offers a broad range of respected academic programs and is on a path to join the top tier of national public research universities. The university is committed to recruiting and retaining top students and faculty, educating the region's diversifying population and workforce, driving economic activity through increased research and community partnerships, and creating an academic health center for Southern Nevada that includes the launch of a new UNLV School of Medicine. UNLV is located on a 332-acre main campus and two satellite campuses in Southern Nevada. For more information, visit us on line at: <http://www.unlv.edu>.

PROFILE of the WILLIAM F. HARRAH COLLEGE OF HOTEL ADMINISTRATION

Situated just blocks away from the world's greatest hospitality laboratory—the Las Vegas Strip—the Harrah Hotel College enjoys unparalleled access to the hotels and resorts that are shaping the industry. Consistently ranked among the top five hospitality programs in the world, the college provides students with the theoretical and practical foundation they need to succeed in the competitive hospitality field. Our faculty members are internationally-renowned, and our alumni consist of some of the most influential leaders in the industry, with graduates overseeing major hotel brands, popular restaurants and event firms, and Fortune 500 companies. In January 2018 the College is moving into a new 93,000 sq. ft. academic building dedicated wholly to hospitality education. For more information, visit us on line at: <https://www.unlv.edu/hotel>.

COMMITTMENT to DIVERSITY

The successful candidate will demonstrate support for diversity, equity and inclusiveness as well as participate in maintaining a respectful, positive work environment.

ROLE of the POSITION

Reporting to the Dean of the College of Hotel Administration, the Associate Dean for Academic Affairs is a 12-month academic faculty tenured position, effective July 1, 2018. The Associate Dean is responsible for the overall administration of undergraduate education. The Associate Dean works with a team of leaders including the Dean, Vice Dean, and Associate Dean for Research and Graduate Studies. The direct reports to the Associate Dean are the three Department Chairs (Hospitality Management; Food, Beverage and Events; and Resort, Gaming and Golf Management) and the Directors of Academic Advising and Career Services. The Associate Dean is responsible for leading College efforts in retention, progression, and completion of undergraduate students. In addition, the Associate Dean works with faculty to create a culture of excellence that enhances the quality and distinction of the college

undergraduate programs and the attainment of student outcomes and success. The Associate Dean is responsible for ensuring compliance with NWAA accreditation standards.

QUALIFICATIONS

Successful applicants should have an academic record appropriate for appointment as a full professor with tenure and at least three years of administrative experience as a Director, Chair, or similar level of responsibility. Candidates should have excellent communication skills and show evidence of the ability to work effectively with a variety of stakeholders to help lead the college to attainment of Top Tier goals. Other qualifications include an understanding of the variables critical to enhancing the academic distinction and reputation of the college, as well as innovative approaches to capitalizing on the internal and external resources and partnerships of the college. A hospitality background is preferred, though not required.

SALARY RANGE

Salary competitive with those at similarly situated institutions. Position is contingent upon funding.

APPLICATION DETAILS

Applicants will need to submit a letter of interest, detailed curriculum vitae, administrative philosophy, and the names, addresses, email contact, and telephone numbers of at least three professional references who may be contacted. Applicants should fully describe their qualifications, along with their administrative experience, with specific reference to each of the minimum and preferred qualifications because this is the information on which the initial review of materials will be based.

Although this position will remain open until filled, review of candidates' materials will begin on September 11, 2017 and best consideration will be gained for materials submitted prior to that date. Materials should be addressed to Billy Bai, Search Committee Chair, and are to be submitted via on-line application at <https://hrsearch.unlv.edu>. For assistance with UNLV's on-line applicant portal, contact UNLV Employment Services at (702) 895-3504 or applicant.inquiry@unlv.edu. Questions about the position may be addressed to billy.bai@unlv.edu.

UNLV is an Equal Opportunity / Affirmative Action educator and employer committed to achieving excellence through diversity. All qualified applicants will receive consideration for employment without regard to, among other things, race, color, religion, sex, age, creed, national origin, veteran status, physical or mental disability, sexual orientation, genetic information, gender identity, gender expression, or any other factor protected by anti-discrimination laws. The University of Nevada, Las Vegas employs only United States citizens and non-citizens lawfully authorized to work in the United States. Women, under-represented groups, individuals with disabilities, and veterans are encouraged to apply.

Apply Here: <http://www.Click2Apply.net/fwxf2zxb8h57rr>

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