

## OFFICE OF HUMAN RESOURCE MANAGEMENT

Bird Hall Building PRINCESS ANNE. MARYLAND 21853 –1299 (410) 651- 6400 FAX: (410) 651-6500

## LECTURER/DIRECTOR (Located at UMES Shady Grove in Rockville, MD) Department of Hospitality and Tourism Management

The University of Maryland Eastern is currently accepting resumes for a full-time, twelve month, non-tenure track faculty position for the Off-Campus Program at the Universities at Shady Grove. Salary is commensurate with experience and qualifications. The position will report to the Department Chair.

**Responsibilities:** The Shady Grove Director will be responsible for the day to day operations of the site. Duties will include but are not limited to teaching HRM courses (the number of courses to be determined by the Department Chairman); advising students; developing and implementing a location marketing plan to include participation in career and transfer day activities at local community colleges and high schools in Montgomery and surrounding counties; and maintaining contacts with local community colleges and assisting in the development of articulation agreements. Performs other related duties as assigned.

<u>Qualifications:</u> Master's degree required. Ph.D. preferred. Five years of hospitality industry and higher education experience required. Preference will be given to candidates with knowledge of the hospitality industry in the Montgomery County area. Ability to get along with others required. Note: Individuals with degrees outside of the US may be subject to verification at the expense of the candidate.

Resumes will be accepted until the position is filled. Qualified applicants should submit a cover letter, resume, and three current, professional references to include e-mail address and telephone number. All applicants must apply using the new online application system. Please visit http://umes.peopleadmin.com to apply. The successful candidate must be able to accept employment in the United States without Employer Immigration sponsorship.

UMES is an EEO/AA employer and will not discriminate against any employee or applicant because of race, age, sex, color, sexual orientation, religion, national origin, marital status, genetic information, or political affiliation. Minorities, women, veterans, and persons with disabilities are encouraged to apply. The successful candidate must be able to show acceptable documentation establishing the right to accept employment in the United States of America without employer sponsorship.

## **Job Posting Link:**

http://umes.peopleadmin.com/postings/1893